

How to build a good relationship with your “boss”.

We all know how nerve wrecking first impressions can be in a new company with a new boss! We often think more about how our first impressions will come out and miss that all important opportunity to really get to know your boss. Below we take a look at a number of connecting points that can assist you in building a fruitful relationship.

Make sure you know how and when is the best time for your boss to be contacted

Make sure you know when your boss likes to be contacted and how he likes to be contacted. If he prefers to be emailed and checks his emails quiet often, then it's probably the best idea to email him/her rather than telephone. We would also recommend finding out when they like to be contacted. The last thing you would want to do is appear to pester your manager at personally unsuitable times, or even times that they have regular slots for meetings.

Make sure to talk and catch up with them on a regular basis

The best thing to do to keep a good relationship with your manager. We also recommend keeping them updated on anything job wise, even if it's just a chat requesting updates or anything that they think you could be doing better. It is always a good idea to keep them up to date on the work you are doing and any new ideas that you have about the job. This will keep you in the fore front of their memory in addition to building a strong relationship.

Commit to the job with the best of your abilities

At the end of the day you are there to do a job, so give it your all and don't let your manager down. This means;

- Making sure you don't just build trust with the boss, but also meeting deadlines and overachieving on tasks set
- Be proactive with your work and desk space – A tidy desk, shows a tidy proactive mind
- Volunteer for some roles to make you stand out over and above others

By trying out these steps your boss will see you as an asset to the company and will include you in higher projects in the company.

